



Arts On Prescription

Privacy and Data Protection Policy (GDPR compliant)

Data Protection Officer and Organization Lead

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What is collected:

Details that are on the AOP referral form from a health professional or self referral form.
Details on the questionnaire that is filled in as part of the referral process.
Registration details collected at sessions. This will include next of kin.

Who is data shared with:

Details are not shared outside the organization unless there is a Safeguarding concern.
The Safe guarding policy and procedures are on the web site.

How long is data kept:

Data will be kept as long as a person is attending AOP groups.

How and where is data kept:

Paper data is kept in a locked file at the organization's base. Electronically by the DPO.

Rights regarding data for more details see:

<https://www.gov.uk/government/publications/data-protection-rights-for-data-subjects/data-protection-rights-for-data-subjects>

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